

**Minutes of the Annual General Vestry Meeting
of Holy Trinity Anglican Church Williamstown
Sunday 29 October 2017**

Meeting opened with prayer at 11.35am

Present: L Beagley, A Brideson, D Brideson, S Burt, J Crook, I Dodd, P Drake, V Dripps, L Gray, A Hodges, C Huren, S Lewin, J Lobbe, J Madsen, W Madsen, A Mulholland, J Mulholland, D Paul, S Phillips, S Phillips, D Robinson, J Schmidt, I Stewart, K Strasser, T Verghese, E White, S Wragg, J Whelan, J White, (W Beagley, V Emmanuel, J Emmanuel –non voting) C Chiorean, R Chiorean

Apologies: Wilma Robarts, Marie Calthorpe, Ron Bates, Sue Searls, Rita Northwood, Tess Beagley, Russell Dripps, Peter Johnson, Marjorie Todd, Carol Willis

1. Vicar read the notice of the AGM as previously displayed.
2. **Reception of the Electoral Roll of the Parish:**
Electoral Roll was tabled and has been displayed for the last few weeks.
Attendance list was circulated and attendees were asked to indicate their attendance.
3. **Presentation of the Minutes of the previous Annual Meeting:**
These minutes were tabled and included in the AGM report booklet circulated on Sunday 22 October.
Acceptance of Minutes: Moved: S Burt Seconded: J Whelan
4. **The Annual Report of the Incumbent:**
This was tabled and included in the AGM report booklet circulated on Sunday 22 October. The Vicar read his report and commented on some elements.
Particular note was made of the service of Judy Whelan as Parish Administrator for the past 22 years. A presentation was made to Judy. Acknowledgement was also made of the work of Alison Brideson who retired as the Communications Officer of the Church this year. The vicar invited members of the congregation to contact him to discuss any new ideas they may have for the work of the parish in the future.
5. **The Annual Report on the proceedings of the Parish Council and the report on the financial affairs of the Parish Council**
L Gray read through the overview statement for the financial affairs of the parish.
A vote of thanks to the Treasurer was moved by Scott Phillips and supported by all present.
6. **Presentation of the audited accounts for the year ending 30 September, 2017**
This report will be made available as soon as they are finalised.
7. **Presentation of a report by the Parish Council on the Pastoral Care, Evangelism, Community Services and Educational programs of the Parish**
These were all tabled.

- 8. Presentation of a report by the Church Wardens on the fabric, goods and ornaments of the church, the vicarage and other buildings of the Parish**
- a. A report by the incumbent on the entries in the Registers of the Parish for the financial year including numbers of Baptisms, persons received into communicant membership, confirmations, marriages, funerals, Sunday services, acts of Communion and other such statistics from the Registers as Archbishop in Council determined
- b. A report by the Church Wardens confirmed by the auditors on Parish assessment for the current year as calculated in accordance with the requirements of Archbishop in Council**
Report was tabled.
Scott Phillips indicated that it has been an honour and privilege for all the wardens to serve the congregation during this year.

Comments on Other Reports:

Emergency Relief:

S Phillips noted that Anglicare regard the service provided by Holy Trinity on their behalf as a model for other services throughout the state – something we should be well pleased with.

9. The election and appointment of Church Wardens and members of the Parish Council

Wardens:

Scott Phillips appointed as Vicar's Warden
Sally Burt and Sandra Lewin were elected as wardens.
All appointments were unopposed.

Parish Council:

Pat Drake
Christine Hurwood
Peter Johnson
Christopher Ringrose
Janice Schmidt
Judith White

Were all elected to the Parish Council unopposed.

10. The election of Auditors

Ms Ife Awonusi BSc (Hons) Acc, MScFin, CPA was appointed as auditor.

11. The election of 2 lay representatives for the Parish Incumbency Committee

Alison Brideson (Lay representative), Sandra Lewin (Warden) were elected.

12. Any other matters of parochial or general church interest

Report from Synod – a brief outline of this year's Synod was provided by S Phillips. Detailed notes of this report will be made available in the AGM Booklet for 2018. Specifically reference was made to the discussion and decisions related

to the Safety of Children within the church and the implementation of decisions made at General Synod. Other major issues discussed included same sex marriage debate and assisted dying debates currently taking place across this nation and in Victoria.

Plans for 2018: Vicar mentioned the following as ideas for next year:

Men's Retreat in Queenscliff

Domestic Violence Workshops

Bible Studies – Advent: Trinity (3 Weeks), Women in the Bible (6-8 weeks)

V Dripps: Strategic Planning Day – litigation from Synod that will need to be applied. Need to be supportive of those taking up positions to lead the parish into new activities.

I Stewart: Provision for youth and child ministry in budget for 2018. Some comment about this from Vicar and S Phillips about concept of Messy Church.

J White: A time in the next few weeks to polish the timberwork in the church. People invited to contact the office re this.

J Lobbe: Catering arrangements for the Parish Centre: Cater who could be contacted regarding catering in the Parish Centre. This is currently under consideration by the Wardens. Important to determine the costs related to the catering. Photographs in the grounds – council now takes bookings and charges for photos as happens with the Council in the botanical gardens etc.

Meeting closed at 12:35pm