

## Trinity Tots Family Registration

**Name of parent/guardian** .....

Birthday (*The playgroup would like to celebrate with you*) .....

Language spoken at home .....

Address .....

.....

Telephone .....(Home)..... (Mobile)

Email.....

**Name of carer** (if the adult regularly attending playgroup is not the parent).....

.....

Birthday (*The playgroup would like to celebrate with you*) .....

Relationship to child(ren) Grandparent / Aunt / Uncle / Family Day Carer / Friend (*Circle one*)

Address .....

.....

Telephone .....(Home)..... (Mobile)

Email.....

Name of child attending playgroup	Date of Birth	Relevant medical information eg allergies, special requirements
1.		
2.		
3.		
4.		

*Please discuss any special concerns or action plan to be followed in an emergency with the playgroup coordinator at the time of registration.*

**Name of emergency contact** .....

Telephone ..... (Home/Work)..... (Mobile)

**Please complete Page 2 ...**

## Permission for photographs and video

Photographs or video may from time to time be taken of playgroup members as they participate in playgroup activities. We will always inform you before taking photographs and video, and will respect any request to not include you or your child on any particular day. We will always ask permission before using images of you or your child to promote the playgroup, and will never add information that identifies the individuals in the photographs or videos used for promotion of the playgroup. We will always ask permission before publishing images of you or your child on a public website or other internet media.

*Permission to allow photographs or video of the above named family members who regularly attend the Playgroup (including carer) to be taken for use in Playgroup activities, as a record or to promote the Playgroup is hereby given: **Yes / No***

*I reserve my right to request that I or my child not be photographed or filmed on any particular day, and I will sign a statement to that effect at the time.*

Signed ..... Date .....

## Privacy statement

The information collected on this form is solely for the purpose of administering the Playgroup and will not be used for other purposes or shared with other groups or organisations without your permission. You may ask to see this information or any other documents that are used by the Playgroup to record your personal details or other information about you or your immediate family, and you have the right to correct or update this information.

Date	Payment for ...	Amount

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**Fees in (insert current year) are (insert \$ amount) per School Term**, payable at the start of each term. Speak to a playgroup leader if you need to make other arrangements for financial reasons.

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*(For admin use only)*

<i>Starting date</i>	
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